



List of training courses
Provided by Euroform RFS
(In English language)

<i>Innovative methods in teaching and learning – e-learning: Moodle and Interactive Whiteboard (IWB)</i>	
<i>Objectives</i>	<p>The goal of the training course on the innovative educational technologies is to enable the teacher to conduct proper courses in a beneficial way using all advantages the new technologies offer. It is a must for a teacher/trainer of nowadays to be acquainted of a use of new technologies in the process of teaching in order to meet the needs of a modern learner and requirements of reality of 21st century. The course is created in order to meet those needs and is preceded by a first part on the new paradigms of teaching and learning, then moves on to the presentation of the Moodle platform, its tools and its functionality: how to login in the platform, how to customize the homepage of the course and how to insert content and activities.</p> <p>1) Moodle platform: Moodle (Modular Object-Oriented Dynamic Learning Environment) is a modular learning environment, very dynamic. It is e-learning platform, a didactical tool which used through web and which supports traditional teaching methods permitting to teachers to publish and share learning materials, to create lessons, exercises, tests.</p> <p>2) Use of IMW: The Interactive Multimedia Whiteboard (IMW) is an interactive tool which allows computer images to be displayed onto a board using a digital projector. There are many different types of interactive whiteboards which operate with diverse software and tools. Through all whiteboards users can interact with the contents by using their finger as a mouse, directly on the screen.</p>
<i>Training Programme</i>	<p>1) The process of teaching-learning in the 21st century Traditional teaching method Training needs of the knowledge society The new models and paradigms of teaching The method for projects in traditional contexts Il problem based learning</p> <p>2) Introduction into new technologies for education and learning The "technological revolution" in training contexts Telematic tools for the service of learning: potential and critical aspects Interactive exchange through the network New technologies: Moodle, traditions and innovations</p> <p>3) IMW (Interactive Multimedia Whiteboard) in teaching and learning processes Using digital technologies, why IMW and how it is made of Tools and techniques for creation of "Learning Objects" with the IMW Presentation and sharing of materials IMW in the learning environment Using IMW for the awareness of inclusive education</p>
<i>Target Group</i>	Teachers and trainers interested in developing their knowledge in new technologies in teaching and learning, permitting them to improve the proper teaching methods.
<i>Duration</i>	1 or 2 weeks. The duration is flexible and based on the needs of participants.
<i>Cost of the course</i>	Course Fee: 70,00 EUR per participant per day (8 training hours per day). Other costs (accommodation, meals (full board), local transportation, transfer to/from Lamezia Terme airport, cultural activities): 120,00 EUR per participant per day.

EU Project Management for schools	
Objectives	<p>The course aims to introduce to the EU Project Management. The participants, through practical exercises, will acquire the technical tools for the realization of educational/training ideas, the preparation of a draft of the project, the search for international partners and the preparation of the budget. After completing the course, participants will have the skills to identify the most appropriate forms of access to Community funds, and for the formulation of project ideas in line with the European programs and the needs of proper Educational Institute.</p> <p>The course is therefore aims at contributing to the preparation of a teacher to use the tools offered by the European Union and to participate to calls proposed by the EU in order to get funding for the proposals.</p> <p>The training will see extensive use of exercises and case studies as well as modules about all funding opportunities proposed by the EU, giving the particular to the Europe 2020 Strategy and the new programming.</p> <p>At the end of the course, the participants of the course will be able to apply the fundamental rules of EU project management in all phases: planning, drafting, implementing, developing, monitoring, evaluating.</p>
Training Programme	<ol style="list-style-type: none"> 1. Legal, institutional, and economic aspects of the European Union 2. EU policies - policies addressed the European funding and its implementation tools 3. Direct and indirect funding of the EU and areas covered - presentation of the opportunities offered by the EU 4. European Strategies regarding Innovation and Research 5. The Project Cycle Management 6. Principles and Techniques of EU Projects Planning 7. Project Management and European funds for schools - the new European Programmes 2014-2020 8. Management of budget and financial reporting 9. English for European Projects – special terminology/glossary used in EU Project Management activities
Target Group	Teachers, trainers and all others interested in the EU Project Management and funding opportunities.
Duration	1 or 2 weeks. The duration is flexible and based on the needs of participants.
Cost of the course	<p>Course Fee: 70,00 EUR per participant per day (8 training hours per day).</p> <p>Other costs (accommodation, meals (full board), local transportation, transfer to/from Lamezia Terme airport, cultural activities): 120,00 EUR per participant per day.</p>

Multicultural classes: didactical strategies and good practises (a course of communication and mediation)	
Objectives	<p>The main goal is to provide knowledge and skills, multi-disciplinary and theoretical and practical, on the various aspects of integration and working with foreign students. The EU society is considered to be multi-ethnic and multicultural, characterized by the coexistence, not only in large metropolitan areas but also in small towns, people of different origins and ethnicity must go on well together for a better development of proper areas.</p> <p>Training processes in multicultural classes are often not supported by adequate tools and resources for mediation, and this can cause various challenges in the daily practice of the teaching profession: the management of the group -class of individual pupils and the effective design and implementation of training in the individual disciplines.</p> <p>The course objective is to give an attention to mediation in the classroom in order to facilitate the socialization and integration of foreign students and their families not only at school area but also in local society.</p> <p>After the course a teacher will be able to act as a link between the immigrant student and the school system, of which the latter is a part. Also to face problems related to a better integration of foreign students, and find the best solutions to new training, organizational and teaching requirements.</p> <p>The training will provide skills on:</p> <ul style="list-style-type: none"> - providing adequate support to teachers regarding the welcoming and integration of students from other cultures; - understanding the initial difficulties, behaviour peculiarities of immigrant students, encouraging the integration in the classroom, fostering learning and consequently contribute to the final school success; - facilitating dialogue and relationships between the families of immigrant students, teachers and the whole school community.
Training Programme	<p>1. Analysis of the needs and resources of the beneficiary of the mediation Interpret requirements and needs of the immigrant student relevant to the particular route or personal projects; Identify and distinguish any inconvenience due to the linguistic problems or migration peculiarities; Recognize the immigrant's cultural, personal and professional resources to be exploited and appreciated; Transform their requirements and resources of each individual into training programs.</p> <p>2. Orientation How to transfer to immigrant the historic and cultural reality, and especially the social approach of the EU; How to assist to immigrant students and their families on the protection of their rights, on informing about the services across the EU.</p> <p>3. Cultural Mediation Interpret the cultural background of those involved in the communicative relationship; Facilitate exchange between different parties in order to prevent the occurrence of misunderstandings and conflicts; Promote and enhance opportunities of interaction between different cultures; Support the organizational aspects in order to meet cultural differences in the school context.</p>
Target Group	The training course is dedicated to all teachers/trainers and school management/administration staff who are interested in efficient management of multicultural classes.
Duration	1 or 2 weeks. The duration is flexible and based on the needs of participants.
Cost of the course	Course Fee: 70,00 EUR per participant per day (8 training hours per day). Other costs (accommodation, meals (full board), local transportation, transfer to/from Lamezia Terme airport, cultural activities): 120,00 EUR per participant per day.

Graphics for Web Site Management	
Objectives	<p>The course objective is to transfer to the teachers the basic skills to the use of the main tools of graphic and management of Web platforms.</p> <p>The participants will acquire knowledge how to use some common software which are used also in educational processes. The course aims, in fact, to transfer skills in the use of the main applications of Microsoft Office (Word, PowerPoint) and managing documents and images (PDF, Photoshop) to acquire skills of structuring materials developed for communication purposes (Website management of proper institution).</p> <p>PowerPoint is a program dedicated for creation of electronic presentations. More teachers/trainers start using this tool in preparation the lessons, and the use of sounds, animations, images, photos, colours contribute to more inclusive education process.</p> <p>Adobe Photoshop is a specialized tool in processing of photographs and, more generally, of digital images. This program is able to make tweaks, professional quality images, offering enormous creative possibilities thanks to many options and tools that allow you to emulate the techniques used in photo labs for image processing, the techniques of painting and drawing.</p> <p>The course is aimed to teach the main bitmap graphics software with the aim to acquire a good self-confidence in the use of the program, of its basic functions.</p>
Training Programme	<p>1) Use of Microsoft Word Working with documents, customize the interface, how to use the guideline; Creating the document: insert, select and modify the text; Formatting: format a text, a paragraph, how to use different styles; Objects: create and format a table, graphic objects; Merge documents: preparation of principal document, generate a unique document; Preparation for printing: setting, monitoring and printing.</p> <p>2) PowerPoint Formatting the slides ; Various typology of slides; Structure and the scheme of the slide; Animation and printing in Power Point; The projection of presentation; Inserting the music, voices, colours, images.</p> <p>3) Adobe Reader- what it is needed for? Save, display and create a PDF; Compiling modules and signing a PDF; Managing certificates (protected PDF); Share documents; Create file in PDF; Convert a Word file in PDF; Add comments to PDF files; Participate in a review.</p> <p>4) Photoshop Principles of bitmap graphics: the digital image; Potential of Adobe Photoshop; The program interface: menus, palettes; Management and structure of a file: the pixels and the resolution; The tools of image processing: toolbox, selections; Rotate, cut, mirror or set the size of an image; The bitmap drawing tools: brushes, spray guns, rubber; The stamp tool for photo editing; The vector drawing tools: pen and scoop "Paths";</p>

	<p>Management of layer; Test Management; Functions of image adjustment: brightness, contrast, saturation, curves; Colour management: main colour methods in use; The effects: filters, layer styles; The masks, channels and related; Working with guides and rulers; Formats: tiff, jpg, gif, psd, exported images for the web, pdf, etc.</p> <p>5) Managing activities on Web What is the web site; How are made visible pages of the website; What is needed for management of a web site; Maintenance of its pages.</p>
Target Groups	The training course is dedicated to all teachers/trainers who are interested to make the proper lessons more interactive. Also it is dedicated to trainers and school management/administration staff who are interested in efficient management a web site of proper educational institute.
Duration	1 or 2 weeks. The duration is flexible and based on the needs of participants.
Cost of the course	Course Fee: 70,00 EUR per participant per day (8 training hours per day). Other costs (accommodation, meals (full board), local transportation, transfer to/from Lamezia Terme airport, cultural activities): 120,00 EUR per participant per day.

Nutrition Education	
Objectives	<p>The training course aims at promotion and dissemination of nutrition culture and education. Nutrition is fundamental for the overall mental and physical well-being especially for a young person who is in process of growing.</p> <p>Unfortunately at schools the food culture is neglected and increases the phenomenon of many obese children. It is important to spread nutrition culture not only among family boundary but also at school canteens where students spend the majority part of their time. The training course is based on a path of Distance Learning (available on e-Learning Platform "e-euroform") in order to involve a large number of teachers who come from not only rural local areas but also for those living and teaching in another EU country.</p>
Training Programme	<ol style="list-style-type: none"> 1) Culture, economy, geography and history: food identity of a people 2) Breakfast, forenoon and snack 3) The Food Pyramid as a universal model of nutrition 4) Good habits start at home 5) "Following the seasons" for a better awareness of the balances which rule our healthy body 6) Mens sana in corpore sano (Healthy man in a healthy body) 7) Journey into the labels and production chain 8) Fruit and vegetable 9) Let's recap: Ten Golden Rules to live healthy
Target Groups	Teachers/ trainers of different schools as well as their management/ administration staff members who are interested in the topic.
Duration	1 or 2 weeks. The duration is flexible and based on the needs of participants.
Cost of the course	<p>Course Fee: 70,00 EUR per participant per day (8 training hours per day).</p> <p>Other costs (accommodation, meals (full board), local transportation, transfer to/from Lamezia Terme airport, cultural activities): 120,00 EUR per participant per day.</p>

FIRST AID IN PEDIATRICS	
Objectives	<p>The main goal of the course is to enable primary and lower secondary schools teachers to accomplish some essential and undelay able urgent operations in case of loss of consciousness, respiratory and cardiac arrest and obstruction due to foreign bodies of their own pupils. This course aims at acquiring the necessary awareness, understanding the seriousness of a situation, being prepared to intervene in the best possible way in case of accidents in the classroom.</p> <p>The course, therefore, intends to communicate/transmit:</p> <ul style="list-style-type: none"> • knowledge, ability and sequences of behavior to prevent respiratory and cardiac arrest; • early identification and treatment of respiratory and cardiac arrest; • rapid activation of the emergency system (118); • treatment of airway obstruction due to foreign bodies of the infant, the nursing and the child; • procedures for a correct alerting of the Emergency Medical Service; • signs and symptoms of the most frequent pediatric diseases; • appropriate assistance during health emergency to a victim who is in a pediatric age; • ability in providing the first aid. • the teachers will be able to intervene in case of traumas, high fever, convulsions, burns, insect bites and any other dangerous situation.
Training Programme	<p>The course is divided in two phases: the first one consists of a lesson about emergencies of pediatric type; the second one consists of a lesson about practical manoeuvres/demonstrations.</p> <p>The course follows the international guidelines and it provides a theoretical and practical approach with simulations on mannequins/dummies which reproduce the features of a baby and a child.</p> <p>1) First Aid in Pediatrics – General indications Alarm symptoms, how to recognize them and what to do; Cardio-pulmonary resuscitation of a child: prevention, early identification of respiratory and cardiac arrest, alert, respiratory and circulatory support; Identification and treatment of airway obstruction due to foreign bodies.</p> <p>2) Prevention of accidents at school The accident, in general, and the places of accidents at school; What to do in case of:</p> <ul style="list-style-type: none"> - poisoning - electric shock - suffocation - foreign bodies in the eye and ear, cough, nosebleed, fever; - home first-aid kit - car and motorcycle security <p>3) Practical tests Cardio-pulmonary resuscitation (CPR); Manoeuvres/demonstrations of unblocking, which permits the removal of foreign bodies; Use of nebulisers; Medications, bandages and dressings.</p>
Target Groups	Nursery school teachers; primary and lower secondary school teachers as well as their management/administration staff members who are interested in the topic.
Duration	1 or 2 weeks. The duration is flexible and based on the needs of participants.
Cost of the course	Course Fee: 70,00 EUR per participant per day (8 training hours per day). Other costs (accommodation, meals (full board), local transportation, transfer to/from Lamezia Terme airport, cultural activities): 120,00 EUR per participant per day.