



[Barcode Printers][Automatic I.D.]
[Maintenance & Repairs][Labels & Ribbons]
[Thermal Printheads][RFID Based Asset Tracking]

International Supply Chain Internship (UK)

(Minimum 12 weeks)

MM Barcoding Ltd. is an expanding company located in St. Helens, between Liverpool and Manchester. We are specialized in barcode labelling equipment and its services.

We offer:

- Some of the best known and most well established internships in Europe
- The opportunity to work in a dynamic team with people from all over the world
- The possibility to take real responsibility and to gain real professional experience
- The opportunity to significantly improve your English by living and working in a British business environment

Your tasks will be:

- Negotiation with international suppliers
- Transport and logistics organization
- Clearance of obsolete stock
- Order packing and dispatching
- Price enquiries
- Processing sales orders on SageLine50
- Optimising delivery time and price rates
- Developing a pool of suppliers
- Reporting the outstanding orders to the Financial Manager on weekly meetings (Supply Chain Manager only)

You should:

- Have good English skills (fluent or mother tongue)
- Be serious and ambitious
- Have good organizational skills
- Be able to work in a team and have good communication skills - Be flexible and able to manage several tasks at the same time

INTERESTED?

Please send your CV and Cover letter in English to hrmmbarcoding2@gmail.com For more information, please go to www.mmbarcoding.com

We are looking forward to your application and hope to welcome you in our international



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International Finance Internship (UK)

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Your tasks will be:

- Creditor/debtor control
- Sales/purchase ledgers reconciliation
- Monthly account management
- Inter-companies' transactions
- Updating the SAGE accounting system
- Preparation of VAT returns
- Online banking
- Preparation of the Payroll and commissions
- Managing petty cash transactions
- Handling and writing cheques

You should:

- Have good English skills (fluent or mother tongue)
- Be serious, ambitious and accurate
- Be flexible and able to manage several tasks at the same time
- Be able to work in a team and have good communication skills
- Have a good finance/accounting or supply chain management background

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MM Barcoding Ltd, Barcode Place Shaw Street, St. Helens



Merseyside, WA10 1EN, U.K.

Tel: 0044 (0) 1744 778070
Fax: 0044 (0) 1744 29526

Registration Number: 7305906



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International HR Internship (UK)

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British business environment

Your tasks will be:

- Maintenance of the full recruitment process
- Reviewing applications and selecting suitable candidates
- Phone and personal interviews
- Job and Internship advertisement
- Organisation of monthly and weekly meetings
- Researching CVs online
- Contact with Recruitment Agencies, Universities, Job Boards etc.

You should:

- Have good English skills
- Be fluent in either Spanish, German, Italian or French (not imperative)
- Be serious, ambitious and self-motivated
- Be able to work in team and have good communication skills
- Be flexible and able to manage several tasks at the same time

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International IT Internship (UK)

(Minimum 12 weeks)

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Your tasks will be:

- Network Administration
- Mail & web server maintenance
- Data storage backup
- Troubleshooting of hardware and software (solving users' problems)
- Training, induction and employees' support
- Service management system installation

- Voice over IP
- Software selection & Support
- Development of IT strategy

You should:

- Have good English skills (fluent or mother tongue)
- Be serious, ambitious and self-motivated
- Be flexible and able to manage several tasks at the same time
- Be able to work in a team and have good communication skills
- Have a good IT-background

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International Marketing Internship (UK)

(Minimum 12 weeks)

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Your tasks will be:

- Worldwide prospecting to industrial companies - Electronic marketing (e-commerce, e-mail, fax)
- Realization of brochures
- Creation of promotional offers
- Feedback about the impact of the campaigns
- Product advertisement
- Building and maintaining the relationship with customers, suppliers and resellers
- Sending out quotations and sales orders

You should:

- Have good English skills (fluent or mother tongue) - Able to do agreement with current or former University.
- Be familiarized with Publisher or Scribus
- Be able to work in a team and have good communication skills
- Be flexible and be able to manage several tasks at the same time

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